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DD/ST# 0103-64

8 January 1964

**MEMORANDUM FOR THE RECORD**

**Subject: Research and Development Review Board meeting of  
18 December 1963.**

**1. Present were:**

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25X1A	Dr. A. D. Wheelon, DDS&T		Staff DDS&T
	Col. E. B. Giller, ADDS&T		Mr. G. Miller, AD/OEL
			DAD/ORD 25X1A
			Mr. J. Clarke, O/BPAM
25X1A	Mr. A. Lundahl, Dir., NPIC		C/S&T Branch
25X1A			FMSAC 25X1A
			25X1A

2. Dr. Wheelon discussed in some detail the original charter of the RDRB, including its purpose, membership, and frequency of meetings. The board agreed that meetings should be held once a month and that the charter membership should be amended to include only those Agency components involved in research and development.

**ACTION:** Charter amendments will be discussed at the next meeting of the Board.

3. One of the functions of the Research and Development Review Board is to implement the recommendations of the DCI's Scientific Advisory Board (Dr. Kinzel, Chairman), which are approved by the Director. The members of the Board agreed that the relationship between the RDRB and the SAB should be clearly defined so that both groups may effectively carry out their mission.

**ACTION:** This interrelationship will be the subject of a subsequent Board meeting.

4. The members of the Board expressed their willingness to cooperate and devote a good deal of their time to making the RDRB a useful internal mechanism.

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5. Messrs. Clarke and [redacted] of the Office of Budget, Program Analysis, and Manpower then briefed the Board on various aspects of the 1964-65 Agency R&D budget. A copy of the briefing notes is attached to these minutes.

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downgrading and  
declassification

**ACTION:** Mr. Clarke indicated that he would personally discuss the 1964-65 budget with each R&D component.

6. It was agreed that each of the Agency R&D components would brief the Board on its R&D activities.

**ACTION:** ORD is scheduled for a February briefing.

7. Agenda items for the next RDRB meeting to be held on 20 January 1964 at 2 p.m. in room 3E13:

- a. Approval of the minutes.
- b. Discussion of proposed amendments to the original charter.

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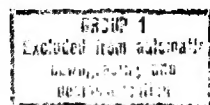
- 25X1A c. Colonel Giller, with the assistance of Messrs. [REDACTED] and [REDACTED], will present to the Board the results of efforts to survey and catalog all Agency R&D activity.

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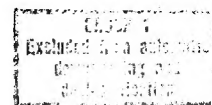
I. AGENCY RESEARCH AND DEVELOPMENT PROGRAM

Contributing Organizations:

1. ORD -- Advanced Technical Research
2. TSD -- Agent Oriented Research
3. OEL -- ELINT
4. COMMO -- Other Sigint, Comsec, [REDACTED],  
Regular Communications
5. NPIC -- Exploitation Equipment

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